



## Infectious Disease Illness Policy

### RATIONALE:

Infectious diseases, especially notifiable ones, are a threat to the community, and place the adults and children who work within the Centre environment at risk. No adult or child within the Centre environment should be put at unnecessary risk.

### PROCEDURES:

- Any adult or child suffering from an infectious disease as listed by the Health Department will be excluded from the Centre
- Confidentiality will apply unless for safety purposes it is deemed necessary to contact/inform other parties of relevant details, names will not be used
- In the case of a serious illness taken on the premises: (the following steps to be taken):
  - Teaching staff will act with urgency
  - Necessary medication (with permission) will be provided (*checking medication booklet for appropriate dosage*)
  - Immediate contact made with family/whanau
  - The affected person will be isolated with appropriate supervision (*sick and soiled children procedure*)
  - In the case of a notifiable disease, authorities will be notified in consultation
- In the case of a minor illness: (the following steps will be taken):
  - Safe isolation (*refer to the sick and soiled children policy*)
  - Contact made to family/whanau
- Re-occurring health and welfare problems:
  - To be observed and recorded (*in consultation with family, and health authorities*)

### PRACTICES:

#### Health risks minimised by:

- Hand washing before food handling, after toileting, after nose wipes, before and after administering first aid
- Separate hand towels used or use of the paper towels to dry hands
- Disposable gloves used in food handling, nappy changing, first aid administering, followed with disposal of used gloves
- Regular daily cleaning by the cleaning staff (refer to the job description)

- Plastic toys washed in the dish washer weekly
- Disinfectant used in food spillages, spillage of blood/faeces
- Changing pads (disinfectant) before and after use
- Separate cloths used for different jobs in the Centre
- All bedding will be separate for individual children's use, and washed weekly or as appropriate
- 48 hours' exclusion from Centre after last symptoms of illness
- A medical certificate will be required if the disease or illness requires clarification that all parties are well enough to be at the centre
- All families/parents are to abide by Centre management decisions according to above policy, and in negotiation with Health authorities

**AIM:**

To protect all peoples entering Akoranga Preschool by:

- Provision of information on infectious diseases
- Providing guidelines and procedures for recognising and dealing with infectious and notifiable diseases

**CONSULTATION:**

With who? How? By when?

Consultation:

- Who? Families/whanau
- How? Written and discussion
- When?

Date: Feb 2018

Review: Feb 2020